

Commack Public Library Board of Trustees

Minutes

August 11, 2015

Present: Mr. Elvezio, Mr. Emsig, Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman and Ms. Rosenthal-Pastore

Guests: Ms. Caldararo, Commack Public Library staff member

Mr. Cohen, Esq.

Mr. Hartman called the meeting to order at 8:40 p.m.

The Pledge of Allegiance was recited.

Mr. Fitzgerald moved that the minutes of the July 8, 2015 regular meeting and the July 26, 2015 Building Information Meeting be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Board enter into executive session to discuss the employment history of a particular person at 8:41 p.m. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that we enter back into regular session at 8:55 p.m. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the Financial Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Treasurer's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the schedule of bills in the sums of \$14,835.97 and \$53,237.57 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director's Report be approved as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the following additional bills be paid as presented:

Director's Discretionary \$500.00

Capital Improvement \$500.00

Employee Benefits \$67,709.94

Payrolls \$73,676.28

\$77,838.30

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Elvezio moved that the Commack Public Library reimburse Joanne Kelleher \$75.00 for registration for BookFest@BankStreet that she will attend on Saturday, October 24, 2015 in N.Y., N.Y. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that Suzanne McGuire and Laurie Pastore Rosenthal be authorized to attend the 24th Annual LILRC Conference on Libraries and the Future on Friday, November 6, 2015 in Bethpage, N.Y. at a cost of \$130.00 each plus mileage. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that Suzanne McGuire and Nancy Paszkiewicz be authorized to attend the Reference and Adult Services Division of the Suffolk County Library Association Annual Meeting and Dinner on Wednesday September 30, 2015 in Patchogue, N.Y. at a cost not to exceed \$40.00 each plus mileage. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Commack Public Library continue to participate in Eastern Suffolk BOCES Employee Assistance Program at a cost of \$41.50 (\$2,075.00 total) per employee for 2015-2016. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved the following resolution:

Upon recommendation of the Director, it is hereby resolved that the Commack Public Library Board of Trustees adopt a procurement policy, effective August 11, 2015, and it is further RESOLVED that upon unanimous consent of the Trustees, this policy will become effective immediately.

Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved the following resolution:

Upon recommendation of the Director, it is hereby RESOLVED that the Library's By-Laws be amended by deleting Article II, Section 4, and it is further RESOLVED that upon unanimous consent of the Trustees, this Amendment will become effective immediately.

Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved the following resolutions:

RESOLUTION NO. 1

RESOLVED that pursuant to Education Law, Section 260, Subdivision 7, a Special District Meeting of the Commack Union Free School District be held for the residents and qualified voters of the Town of Huntington only, on Tuesday, October 20, 2015 from 9:00 A.M. to 9:00 P.M., for the purpose of voting on the following Commack Public Library Bond Referendum:

RESOLVED, that the Board of Trustees of the Commack Public Library (the “Library”) of the Town of Huntington, County of Suffolk, and State of New York is hereby authorized pursuant to the applicable provisions of law:

1. To finance the expansion and renovation of the existing Library facilities (the “Project”) by borrowing an amount not to exceed the sum of Seven Million Eight Hundred Forty-Six Thousand and Two Hundred Six (\$7,846,206) Dollars through the issuance of bonds of licensed lending institution, with the remainder of the costs of the Project to be paid out of existing Library funds;
2. To authorize and direct the appropriate taxing authorities of Suffolk County, and the Town of Huntington to levy for Library purposes a tax payable in annual installments not to exceed \$510,000.00 per year over a maximum period of thirty (30) years in payment of the financing (inclusive of interest, amortization and expenses of the financing) procured through the Dormitory Authority of the State of New York, or the Town of Huntington or other licensed lending institution;
3. Assign and pledge all the foregoing tax to the Dormitory Authority of the State of New York, or the Town of Huntington or other licensed lending institution, such tax to be in addition to the sum raised annually by the Library upon the taxable property of the Library District; and
4. Enter into all conveyances, agreements, leases, maintenance agreements, mortgages, loan agreements, and any and all other agreement incidental to the completion of the Project, and the financing thereof.

RESOLUTION NO. 2

RESOLVED, that pursuant to Education Law, Section 260, Subdivision 11, the Commack Public Library, 18 Hauppauge Road, Commack, New York, is hereby designated as the polling place.

RESOLUTION NO. 3

RESOLVED, that a Legal Notice, as required by Education Law Section 2007 shall be published in the Commack News and the Long Islander on September 3, September 17, October 1, and October 15, 2015.

RESOLUTION NO. 4

RESOLVED, that pursuant to Education Law Section 2014(2) the Board of Registration will meet at the Commack Public Library for the purpose of registering qualified voters on Tuesday, October 13, 2015 from 2:00 P.M. to 9:00 P.M.

RESOLUTION NO. 5

RESOLVED, that the District Clerk of the Commack Union Free School District will be requested to appoint the Inspectors of Election.

Mr. Emsig seconded. Carried unanimously.

The next regular meeting is scheduled for Tuesday, September 15, 2015.

Mr. Gonzalez moved to adjourn the meeting at 9:46 p.m. Mr. Emsig seconded. Carried unanimously.

Respectfully submitted,

Laurie Pastore Rosenthal