

Commack Public Library Board of Trustees

Minutes

August 13, 2014

Present: Mr. Elvezio, Mr. Emsig, Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman and Ms. Pastore

Guest: Al Coster, Baldessari and Coster, LLC

Mr. Hartman called the meeting to order at 7:30p.m.

The Pledge of Allegiance was recited.

Mr. Emsig moved that the minutes of the July 8, 2014 meeting be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved to enter into executive session at 7:34 p.m. to discuss contract negotiations. Mr. Gonzalez seconded. Carried unanimously.

Mr. Emsig moved that the Board enter back into regular session at 7:42 p.m. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that the Financial Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio moved that the Treasurer's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the schedule of bills in the sums of \$14,314.67 and \$153,272.10 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Director's report be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the following additional bills be paid as presented:

Employee Benefits \$42,314.29

Directors Discretionary \$416.67

Payroll \$66,643.06

\$70,856.29

\$111,346.01

Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Joanne Albano and Joanne Kelleher be authorized to attend the CLASC Fall Literature Conference on October 24, 2014 at a cost not to exceed \$85.00 each (includes lunch) plus mileage. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved the Director be authorized to purchase one Automatic External Defibrillator and cabinet at a cost not to exceed \$1,289.00 plus shipping. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that Ben George be appointed as a substitute custodian, at an hourly salary of \$11.98, effective August 14, 2014. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that Maria Gillen be appointed as a substitute library clerk at an hourly salary of \$12.16, effective August 18, 2014. Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio moved that the director be authorized to purchase one Apple iMac Core i5 3.2 GHz 8GB 1 TB-LED 27" with Applecare 3 year service at a cost not to exceed \$2,068.30. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Board adopt an American Express Corporate purchasing card policy. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Coster presented the 2013-2014 independent auditors report to the Board.

Mr. Emsig moved that the Commack Public Library Board of Trustees accept the 2013-2014 auditors' report submitted by Albert Coster of Baldessari and Coster LLP as presented. Mr. Gonzalez seconded. Carried unanimously.

The next regular meeting is scheduled for Wednesday, September 17, 2014.

Mr. Gonzalez moved that the meeting be adjourned at 8:50 p.m. Mr. Emsig seconded. Carried unanimously.

Respectfully submitted,

Laurie Pastore