

Commack Public Library Board of Trustees

Minutes

August 15, 2017

Present: Mr. Emsig (tardy with prior excuse), Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman and Ms. Rosenthal

Absent: Mr. Elvezio, with prior excuse

Guest: Ms. Caldararo, Commack Public Library staff member

Mr. Hartman called the meeting to order at 7:32 p.m.

The Pledge of Allegiance was recited.

Mr. Gonzalez moved that the minutes of approved as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that the Financial Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Treasurer's Report be accepted as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the schedule of bills in the sums of \$2,409.84 and \$31,625.61 be paid as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig arrived.

Mr. Gonzalez moved that the Director's Report be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the following additional bills be paid as presented:

Payrolls:

\$110,256.97

\$66,422.67

Capital Fund \$694,420.53

Employee Benefits \$45,591.21

Directors Discretionary \$297.00

Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Commack Public Library continue to participate in the Eastern Suffolk BOCES Program at a cost not to exceed \$2,125.00 (\$42.50 a person) for 2017-2018. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that Director be authorized to purchase 7 Lenovo Think Centre M800-Core i5 6400, 4 GB, 500 GB at a cost not to exceed \$692.55 each, total cost \$4,847.85. (4 for Young Adult Room, 2 for Children's Room and 1 for Director's office). Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director be authorized to hire ADT to install a security system at a cost not exceed \$3,400.00 after obtaining at least one other quote per the Commack Public Library Procurement Policy. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Director be authorized to hire a company to provide and install a phone system at a cost not to exceed \$15,000.00 after obtaining at least four quotes per the Commack Public Library procurement policy. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that \$170,000.00 be transferred from the General Fund to the Capital Improvement Fund. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that Janet Doktor be paid at an annual amount of \$7,200.00 for a period of three years serving as the outside treasurer of the Commack Public Library, effective October 1, 2017. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that the Board enter into executive session at 8:07 p.m. to discuss the employment history of particular people. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that the Board exit out of executive session at 8:40 p.m. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that all confidential employees eligible for retirement from the New York State Retirement System from November 1, 2017 – December 31, 2018 be offered a retirement incentive in the form of enhanced health insurance coverage in retirement in accordance of a certain memorandum of the Library Director. Mr. Emsig seconded. Carried unanimously.

The date of the next regular meeting is Monday, September 19, 2017 at Temple Beth David, 100 Hauppauge Road, Commack at 7:30 p.m.

Mr. Gonzalez moved to adjourn the meeting at 8:47 p.m. Mr. Fitzgerald seconded. Carried unanimously.

Respectfully submitted,

Laurie Rosenthal

Director