

Commack Public Library Board of Trustees
Approved Minutes
August 16, 2022

Present: Ms. Albano, Mr. Elvezio (virtual), Mr. Fitzgerald, Mr. Hartman and Ms. Rosenthal

Absent: Mr. Emsig, with prior excuse
Mr. Gonzalez, with prior excuse

Guest: Mr. Robert Cohen, Esq. (Virtual)

Mr. Hartman called the meeting to order at 7:33 p.m.

The Pledge of Allegiance was recited.

Mr. Fitzgerald moved that the minutes of reorganization meeting and the minutes of the regular meeting held on July 13, 2022 be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board enter into executive session at 7:34 p.m. to discuss pending and current litigation. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board re-enter into regular session at 7:52 p.m. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Financial Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Treasurer's Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the schedule of bills in the sums of \$7,567.27 and \$64,749.33 be paid as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director's Report be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Assistant Director's Report be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved the following additional bills be paid as presented:

Payroll 1 \$70,211.96
Payroll 2 \$73,234.10
Employee Benefits \$60,389.52
Directors Discretionary \$276.02

Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that Danielle Zafonte, be appointed to the position of page, part-time at an hourly salary of \$15.00, effective August 15, 2022, filling the vacancy created by the resignation of Mackenzie Guarascio. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that Annmarie Donohue be reappointed to the position of outside treasurer effective October 1, 2022-September 30, 2025 at an annual salary of \$6,500.00. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that that the Library continue to participate in the Employee Assistance Program (EAP) at an annual cost \$2,082.50 (49 employees at \$42.50). Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director be authorized to purchase 1 Dahua Technology 49425XBNR P Camera and 6 4MP IP Cameras, 2.8 mm/4mm with installation at a cost not to exceed \$2,486.18. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the resignation of Gregory Thayer, part-time librarian be accepted effective August 24, 2022. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director be authorized to hire a part-time librarian 1 (Children's Services), at an hourly salary of \$29.82, effective September 6, 2022. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that Ocaria Dimango be appointed to the position of part-time librarian 1 (Adult Services), effective September 12, 2022, at an hourly salary of \$29.82, filling the vacancy created by the resignation of Gregory Thayer. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that Joanne Browning and Regina Searight be authorized to attend the 2022 CLASC Fall Literature Conference that will occur on October 13, 2022 in Hauppauge, N.Y. At a cost not to exceed \$85.00 (includes meal) each. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director be authorized to purchase three Lenovo ThinkCentre M70q Gen 2 11MY001yUS Desktop Computers-Intel Core i5 11th Gen-I5-1140 Hexa-core 1.30 GHz-16 GB RAM DDR4 SDRAM-256 GB M.2 OCI Express NVMe SSD at a cost not to exceed \$690.00 each. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director be authorized to purchase SentinelOne (AV/malware/ransomware protection) software for the Library at a cost not to exceed \$2,658.46 for one year, effective immediately. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director/Assistant Director be authorized to file for a public library construction grant to be administered in accordance with the requirements of Education Law 273-a (as amended by Chapter 57 of the laws of 2007) and Commissioner's Regulations 90.12. Mr. Elvezio seconded. Carried unanimously.

The date and time of the next regular meeting is Tuesday, September 20, 2022 at 7:30 p.m.

Mr. Fitzgerald moved to adjourn the meeting at 8:22 p.m. Mr. Elvezio seconded. Carried unanimously.

Respectfully submitted,



Joanne Albano