

**Commack Public Library Board of Trustees**  
**Minutes**  
**August 17, 2011**

Present: Mrs. Alexander, Mr. Emsig, Mr. Fitzgerald, Mr. Hartman, and  
Mrs. Pastore  
Absent: Mr. Sassano, with prior excuse  
Guests: Ms. Caldararo, Commack Public Library staff member  
Christopher Sepp, Beatty, Harvey, Coco Architects, LLP

Mr. Hartman called the meeting to order at 7:37 p.m.

The Pledge of Allegiance was recited.

Mr. Fitzgerald moved that the minutes of the July 20, 2011 meeting be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Financial Report be accepted as presented. Mrs. Alexander seconded. Carried unanimously.

Mr. Fitzgerald moved that the Treasurer's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the schedule of bills in the sums of \$16,170.10 and \$44,918.63 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Director's Report be accepted as presented. Mrs. Alexander seconded. Carried unanimously.

Mr. Fitzgerald moved that the following additional bills be paid as presented:

Payroll: \$75,219.17  
\$73,639.71  
Employee Benefits: \$40,172.83  
Capital Fund: \$1,249.81

Mrs. Alexander seconded. Carried unanimously.

Mrs. Alexander moved that Brian Flynn be appointed as a page, part-time, effective August 15, 2011 at an hourly salary of \$7.25 filling the vacancy created by the resignation of Rene Thomas. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the following obsolete equipment or equipment that cannot be repaired be disposed of properly:

Computer Processing Units:

DELL - DCM 1WA31 Year: 1999  
DELL - DCM 16E24 Year: 1999  
DELL - DCM 172C1 Year: 1999  
DELL - DCM 4XU8D Year: 1999  
DELL - DCM 9W281 Year: 1999  
DELL - DCM 56DVU Year: 1999  
DELL - DCM C4HUV Year: 1999  
DELL - DCM B97E9 Year: 1999  
DELL - DCM DVB13 Year: 1999  
DELL - DPM 549HX Year: 1995  
APPLE - PowerPC XA64513U95R Year: 1996

Printers:

HP - MY05M1C135 Year: 2000  
HP - MY15U69ONF Year: 2001

Scanner - Lexmark GNZ01  
Scanner - Xerox 059870 Year: 1999

Fax Machine:  
SG27U41003

Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that the director be authorized to purchase one Lenovo ThinkCentre Series SFF Energy Star Intel Core 2 Duo E8400 Processor (3.00 GHz 6MBL2) at a cost not to exceed \$704.90. Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that Joanne Albano and Joanne Kelleher be authorized to attend *LIT-FEST: A Celebration of Books for Children and Young Adults* on October 14, 2011 in Garden City, N.Y. at a cost not to exceed \$70 (includes lunch) each plus mileage. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director be authorized to proceed with the removal of the four remaining trees (for safety reasons) in the parking lot and three additional stumps on library property utilizing *Off the Top Tree Service*. Mr. Emsig seconded. Carried unanimously.

Mr. Sepp updated the Board on the parking lot repair and renovation and also discussed various aspects of facility maintenance.

The next regular meeting is scheduled for Wednesday, September 21, 2011 at 7:30 p.m.

Mr. Emsig moved that the meeting be adjourned at 9:14 p.m. Mr. Fitzgerald seconded. Carried unanimously.

Respectfully submitted,

Laurie Pastore