

Commack Public Library Board of Trustees
Minutes
August 18, 2025

Present: Ms. Albano, Mr. Elvezio, Mrs. Handler, Mr. Holtzer, Ms. Kugler-Bode, Mr. Gonzalez attended remotely via phone

Absent: Mrs. Zafonte

Guests: Ms. Mara Harvey, Esq., Commack Public Library Patrons - Michael Amisano, Arlene Fleischmann, Maria Riviello, Commack Library Staff members - Ocaria DiMango, Michelle Rorke, and Regina Searight. Also in attendance were three guests who did not formally sign in.

Mr. Elvezio called the meeting to order at 7:31 p.m.

The Pledge of Allegiance was recited.

Ms. Kugler-Bode moved that the minutes of the reorganization meeting held on July 14, 2025 and the minutes of the regular meeting held on July 14, 2025 be approved as presented. Mr. Holtzer seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Board enter into executive session at 7:33 p.m. to discuss the employment history of a particular person(s). Mr. Holtzer seconded. Carried unanimously.

Mr. Holtzer moved that the Board re-enter into regular session at 7:45 p.m. Ms. Kugler-Bode seconded. Carried unanimously.

Public Participation:

Arlene Fleischmann spoke about the limited number of tables available for seniors in the library for game play.

Maria Riviello expressed support for the library staff and programs. She stated that the library is for everyone, not just for certain generations.

Michael Amisano suggested that people could reserve rooms downstairs for activities.

The board acknowledged the patrons' concerns and comments.

Ms. Kugler-Bode moved that the Financial Report be accepted as presented.
Mr. Holtzer seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Treasurer's Report be accepted as presented.
Mr. Holtzer seconded. Carried unanimously.

Mr. Holtzer moved that the schedule of bills in the sums of \$10,288.82 and \$116,027.34 be paid as presented. Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Holtzer moved the following additional bills be paid as presented:

Supplemental \$10,288.82
Directors Discretionary \$239.80
Employee Benefits \$75,415.39
Payroll #1 \$85,681.15
Payroll #2 \$66,170.80
Capital Fund \$8,075.00
Accounts Payable \$116,027.34

Ms. Kugler-Bode seconded. Carried unanimously.

Ms. Kugler-Bode moved that the resignation of Jenna Helton, part time Library Clerk at Circulation be accepted effective August 5, 2025. Mr. Holtzer seconded. Carried unanimously.

Ms. Kugler-Bode moved that Karen DiMaggio be appointed to the position of part-time circulation clerk at an hourly rate of \$20.65 per hour, effective August 14, 2025, filling the vacancy created by Jenna Helton. Mr. Holtzer seconded. Carried unanimously.

Ms. Kugler-Bode moved that Dylan Doerzbacher be appointed to the position of part-time circulation clerk at an hourly rate of \$20.65 per hour, effective August 14, 2025. Mr. Holtzer seconded. Carried unanimously.

Ms. Kugler-Bode moved that Laurel Scalara be appointed to the position of Librarian I Adult Services at an annual rate of \$55,500.00, effective September 11, 2025. Mr. Holtzer seconded. Carried unanimously.

Ms. Kugler-Bode moved that Panagiota Vasilopoulous be promoted from Library Clerk to Senior Library Clerk at an annual salary of \$47,776.00, effective August 28, 2025. Mr. Holtzer seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Commack Public Library participate in the Eastern Suffolk BOCES Employee Assistance Program at a cost of \$43.50 per employee for 2025-2026. Mr. Holtzer seconded. Carried unanimously.

Ms. Kugler-Bode moved that Joanne Albano and Michelle Rorke be authorized to attend the LILRC Annual Conference on Friday, October 17, 2025 in Bethpage, NY at a cost of \$115.00 plus mileage. Mr. Holtzer seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Commack Public Library at the recommendation of the Director, become a member of Long Island Resources Council for the fiscal year of 2025-2026 at a cost of \$437.81. Mr. Holtzer seconded. Carried unanimously.

Ms. Kugler-Bode moved that the following obsolete equipment be disposed of properly:

CPU Lenovo
MIN: ThinkCentre M800 SIN: MJ04GE84
Circa 2017

CPU Lenovo
MIN: ThinkCentre M800 SIN: MJ04RQGJ
Circa 2017

CPU Lenovo
MIN: ThinkCentre M800 SIN: MJ04RR3T
Circa 2017

CPU Lenovo
MIN: ThinkCentre M800 SIN: MJ04RR48
Circa 2017

CPU Lenovo
MIN: ThinkCentre M710q SIN: MJ094174
Circa 2019

CPU Lenovo
MIN: ThinkCentre M710q SIN: MJ094125
Circa 2019

CPU Lenovo
MIN: ThinkCentre M710q SIN: MJ078H40
Circa 2018

CPU Lenovo
MIN: ThinkCentre M710q SIN: MJ070Z5X
Circa 2018

CPU Lenovo
MIN: ThinkCentre M710q SIN: Mj071888
Circa 2018

CPU Lenovo
MIN: ThinkCentre M710q SIN: MJ078K1B
Circa 2018

CPU Lenovo
MIN: ThinkCentre M710q SIN: MJ078KIB
Circa 2018

CPU Lenovo
MIN: ThinkCentre M710q SIN: MJ09413B
Circa 2019

Mr. Holtzer seconded. Carried unanimously.

The date and time of the next regular meeting is Monday, September 15, 2025 at 7:30 p.m.

Ms. Kugler-Bode moved that the Board enter into executive session at 8:10 p.m. to discuss the employment history of a particular person(s). Mr. Gonzalez seconded. Carried unanimously.

Mr. Holtzer moved that the Board re-enter into regular session at 8:59 p.m. Mr. Gonzalez seconded. Carried unanimously.

Mr. Holtzer moved to adjourn the meeting at 8:59 p.m. Mr. Gonzalez seconded.
Carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jennifer Handler". The signature is written in black ink and is positioned below the typed name.

Jennifer Handler