

Commack Public Library Board of Trustees
Unapproved Minutes
August 19, 2024

Present: Ms. Albano, Mr. Elvezio, Mr. Hartman, Ms. Kugler-Bode, Ms. Rosenthal and Mrs. Zafonte

Absent with prior excuse: Mr. Gonzalez

Mr. Elvezio called the meeting to order at 7:35 p.m.

The Pledge of Allegiance was recited.

Mr. Hartman moved that the minutes of the regular meeting held on July 10, 2024 and the reorganization meeting held on July 10, 2024 be approved as presented. Ms. Kugler-Bode seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Board enter into executive session at 7:37 p.m. to discuss contract negotiations. Mrs. Zafonte seconded. Carried unanimously.

Mr. Hartman moved that the Board re-enter into regular session at 8:26 p.m. Mrs. Zafonte seconded. Carried unanimously.

Mr. Hartman moved that the Financial Report be accepted as presented. Ms. Kugler-Bode seconded. Carried unanimously.

Mrs. Zafonte moved that the Treasurer's Report be accepted as presented. Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Hartman moved that the schedule of bills in the sums of \$11,766.82 and \$67,476.10 be paid as presented. Mrs. Zafonte seconded. Carried unanimously.

Mrs. Zafonte moved the following additional bills be paid as presented:

Employee Benefits \$86,125.81
Payroll #1 \$74,999.82
Payroll #2 \$76,811.32
Director's Discretionary \$1,405.63

Ms. Kugler-Bode seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Director's Report be approved as presented. Mr. Hartman seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Assistant Director's Report be approved as presented. Mr. Hartman seconded. Carried unanimously.

Mrs. Zafonte moved Anissa Mulé, Joanne Piombino-Browning and Michelle Costa be authorized to attend the Fall Literature Conference (lunch included) on October 17th, 2024 in Ronkonkoma, N.Y. sponsored by the Children's Librarian's Association and the Suffolk Cooperative Library System at a cost of \$95.00 for members and \$105.00 for non-members. Mr. Hartman seconded. Carried unanimously.

Mr. Hartman moved Christine Degregory be appointed to the position of part-time page at an hourly salary of \$16.50, effective August 29, 2024. Mrs. Zafonte seconded. Carried unanimously.

Mr. Hartman moved that the Director be authorized to purchase the Square Register System at a cost not to exceed \$1,269.00. Mrs. Zafonte seconded. Carried unanimously.

Mr. Hartman moved that the Director be authorized to sign a contract with Empower Advisory Group in order that employees may contribute to an additional 403b plan at no cost to the Library. Mrs. Zafonte seconded. Carried unanimously.

Mr. Hartman moved that the Board President be authorized to sign the memorandum of agreement between the Library and United Public Services Employees Union regarding the language about Annual Industry Wage Adjustments for new Employees with less than one year of employment. Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Hartman moved that the Board President be authorized to sign the memorandum of understanding with Joanne Albano. Mrs. Zafonte seconded. Carried unanimously.

Mr. Hartman moved that the Board President be authorized to sign the memorandum of understanding with Laurie Rosenthal. Mrs. Zafonte seconded. Carried unanimously.

Mr. Hartman moved that the resignation for the purpose of retirement of Laurie Rosenthal, Library Director, be accepted effective, June 18, 2025. Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Hartman moved that Joanne Albano be appointed to the position of Library Director effective June 19, 2025. Ms. Kugler-Bode seconded. Carried unanimously.

The date and time of the next regular meeting is Monday, September 16, 2024 at 7:30 p.m.

Mrs. Zafonte moved to adjourn the meeting at 9:03 p.m. Ms. Kugler-Bode seconded. Carried unanimously.

Respectfully submitted,

Joanne Albano