

Commack Public Library Board of Trustees
Minutes
August 21, 2019

Present: Mr. Elvezio, Mr. Emsig (tardy with prior excuse), Mr. Gonzalez, Mr. Hartman, Ms. Albano and Ms. Rosenthal

Absent: Mr. Fitzgerald, with prior excuse

Mr. Hartman called the meeting to order at 7:34 p.m.

The Pledge of Allegiance was recited.

Mr. Gonzalez moved that the minutes of the Reorganization Meeting of July 8, 2019 and the regular meeting of July 8, 2019 be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the Board enter into executive session at 7:35 p.m. to discuss the employment history of a particular employee. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the Board re-enter into regular session at 7:47 p.m. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig arrived at 7:48 p.m.

Mr. Elvezio moved that the Financial Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio moved that the Treasurer's Report be accepted as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the written motions be taken out of order. Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio moved the following additional bills be paid as presented:

Director's Discretionary: \$1,545.50

Employee Benefits: \$112,426.31

Payrolls: \$116,473.86

\$103,135.09

\$71,102.72

Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the resignation of Salvatore Capone, part-time custodian be accepted, effective August 3, 2019. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that Jibrán Babar be appointed to the position of part-time custodian at a starting salary of \$16.16, effective August 9, 2019 filling the vacancy created by the resignation of Salvatore Capone. Mr. Gonzalez seconded. Carried unanimously.

Mr. Emsig moved the Anissa Mulé be authorized to attend Nassau Library System's *Lit-Fest: A Celebration of Books for Children and Young Adults* on September 20, 2019 in Uniondale, N.Y. at a cost not to exceed \$95.00 (includes lunch) plus mileage. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that Suzanne McGuire be authorized to attend the *28th Annual Conference on Libraries and the Future: Libraries in a Post Privacy World* on October 11, 2019 in Bethpage, N.Y. at a cost not to exceed \$110.00 (includes lunch) plus mileage. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that Annemarie Donohue be paid at an annual amount of \$6,000.00, for a period of three years serving as the outside treasurer of the Commack Public Library. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Commack Public Library continue to participate in the Eastern Suffolk BOCES Employee Assistance Program at a cost not to exceed \$2,150.00 (\$43.00 a person) for 2019-2020. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the following motion be approved retroactively:

WHEREAS on June 30, 2019 multiple trees fell in the parking lot of the Commack Public Library and landed on an automobile of a person in the library, causing extensive damage to the automobile; and whereas the trees needed immediate removal as a result of this unforeseen accident; the Director was authorized to commence emergency repairs immediately.

Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the director be authorized to hire Christopher Sepp of Beatty, Harvey, CoCo Architects, LLP and a mechanical and structural engineer if needed for services to enable the Library to proceed with the replacement of AC #2 at a cost not to exceed \$12,000.00. Mr. Elvezio seconded. Carried unanimously.

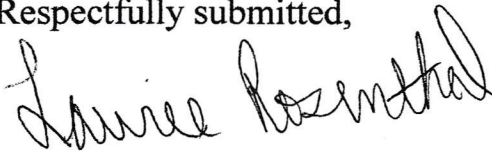
Mr. Gonzalez moved that the schedule of bills in the sums of \$1,545.50 and \$162,947.95 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio moved that the Director's Report be approved as presented. Mr. Gonzalez seconded. Carried unanimously.

The date and time of the next regular board meeting is Tuesday, September 17, 2019 at 7:30 p.m.

Mr. Gonzalez moved to adjourn the meeting at 8:20 p.m. Mr. Emsig seconded. Carried unanimously.

Respectfully submitted,



Laurie Rosenthal