

**Commack Public Library Board of Trustees**  
**Minutes**  
**August 28, 2018**

Present: Mr. Emsig, Mr. Fitzgerald, Mr. Hartman and Ms. Rosenthal

Absent: Mr. Elvezio, with prior excuse  
Mr. Gonzalez, with prior excuse

Guest: Ms. Caldararo, Commack Public Library staff member

Mr. Hartman called the meeting to order at 7:35 p.m.

The Pledge of Allegiance was recited.

Mr. Fitzgerald moved that the minutes of the regular meeting of July 17, 2018 be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board enter into executive session at 7:38 p.m. to discuss collective bargaining negotiations pursuant to Article Fourteen of the Civil Service Law. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board re-enter into regular session at 7:41 p.m. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Financial Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the Treasurer's Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the schedule of bills in the sums of \$18,982.18 and \$49,722.41 be paid as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director's Report be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the following additional bills be paid as presented:

Payrolls: \$68,750.94

\$79,448.64

\$71,491.42

Capital Fund Supplemental: \$1,830.85

Director's Discretionary: \$395.00

Employee Benefits: \$50,366.31

Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the resignation of Zachariah Levithan, part-time page be accepted, effective August 20, 2018. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Mackenzie Guarascio, be appointed to the position of part-time page at an hourly salary of \$11.00, effective August 24, 2018 filling the vacancy created by the resignation of Zachariah Levithan. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Nancy Buggé, substitute librarian be removed from the substitute librarian I list, effective August 29, 2018. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that John Varrone be appointed to the position of substitute Librarian I at an hourly salary of \$25.06, effective August 15, 2018. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the retirement of Theresa McFall, full-time Manager of Business Operations, be accepted effective September 30, 2018. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the resignation of Janet Doktor, outside treasurer be accepted effective September 30, 2018. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director be authorized to hire an outside treasurer to fill the vacancy created by the resignation of Janet Doktor at a cost to not exceed

\$7,200.00 annually, effective September 7, 2018. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Commack Public Library continue to participate in the Eastern Suffolk BOCES Program at a cost not to exceed \$2,162.50 (\$43.50 a person) for 2018-2019. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that Joanne Albano be authorized to attend the New York Library Association Conference being held in Rochester, N.Y. from November 7 – November 10, 2018, based on the guidelines established in the Commack Public Library Board of Trustee bylaws. Reimbursement for registration, travel, lodging, meals and other projected expenses to be submitted at the October Board meeting for authorization. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved the following resolution:

**WHEREAS**, in accordance with the County-wide shared services property tax savings law adopted by New York State, representatives of the County, Towns, Villages and Districts within the County of Suffolk approved a plan for shared, coordinated and efficient services (the “Shared Services Plan”); and

**WHEREAS**, participating Towns, Villages and Districts within the County wish to create, in accordance with applicable New York Law, SuffolkShare, a cooperative organization to serve its members by pursuing options including, but not limited to operating and maintaining a regional procurement system, assisting its members in compliance with state bidding requirements, identifying qualified vendors of commodities, goods and services, facilitating the sharing of services and providing a platform to share information and facilitate discussions between members, all in an effort to realize potential economies, including administrative cost savings for SuffolkShare members; and

**WHEREAS**, Article 5-G of the General Municipal Law authorizes municipal entities to join together for the provision of municipal services for the performance among themselves or one for the other of their respective functions, powers and duties on a cooperative basis; now therefore be it

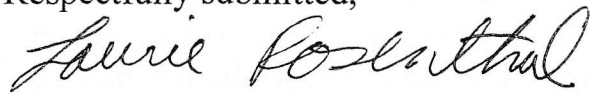
**RESOLVED**, that the LIBRARY, be and hereby is authorized to enter into all shared services activities and programs in the Suffolk County shared services initiative.

Mr. Fitzgerald seconded. Carried unanimously.

The date and time of the next regular board meeting is Monday, September 24, 2018 at 7:30 p.m.

Mr. Fitzgerald moved to adjourn the meeting at 8:38 p.m. Mr. Emsig seconded. Carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Laurie Rosenthal". The signature is written in dark ink and is positioned above the printed name.

Laurie Rosenthal