

# Commack Public Library Board of Trustees

## Minutes

September 15, 2015

Present: Mr. Elvezio, Mr. Emsig, Mr. Fitzgerald, Mr. Gonzalez (arrived tardy with prior excuse), Mr. Hartman and Ms. Rosenthal-Pastore

Guest: Ms. Caldararo, Commack Public Library staff member

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mr. Fitzgerald moved that the minutes of the August 11, 2015 regular meeting and the August 11, 2015 Building Information Meeting be approved as presented. Mr. Emsig seconded. 4 yeas. 0 nays. One absent.

Mr. Emsig moved that the Board enter into executive session to discuss the employment history of a particular person at 7:41 p.m. Mr. Elvezio seconded. 4 yeas. 0 nays. One absent. Carried.

Mr. Elvezio moved that we enter back into regular session at 7:50 p.m. Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio moved that the Financial Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Ms. Rosenthal provided the Board with a copy of Janet Doktor's notarized oath of office.

Mr. Emsig moved that the Treasurer's Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the schedule of bills in the sums of \$11,699.21 and \$66,732.07 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Director's Report be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the following additional bills be paid as presented:

Capital Improvement Fund: \$4,143.09

Employee Benefits: \$50,213.22

Payrolls: \$74,178.40

\$66,711.50

Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Stephan Jones be appointed as a substitute custodian, at an hourly rate of \$12.00, effective September 16, 2015. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that Victor Calderon be appointed as a substitute custodian, at an hourly rate of \$12.00, effective September 16, 2015. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that Michelle Rorke be appointed to the position of full-time librarian II (currently part-time) at an annual salary of \$75,129.60, effective September 24, 2015, filling the vacancy created by the retirement of Hara Cohen. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Director be authorized to hire a contractor to fix the concrete on the west side of the building at a cost not to exceed \$1,600.00 after getting at least two quotes. Mr. Emsig seconded. Carried unanimously.

The next regular meeting is scheduled for Tuesday, October 20, 2015 at 7:30 p.m.

The Bond Vote is scheduled for Tuesday, October 20, 2015 from 9:00 a.m.-9:00 p.m.

Mr. Gonzalez moved to adjourn the meeting at 9:07 p.m. Mr. Elvezio seconded. Carried unanimously.

Respectfully submitted,

Laurie Pastore Rosenthal