

Commack Public Library Board of Trustees
Minutes
September 15, 2020

Present: Mr. Emsig, Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman, Ms. Albano and Ms. Rosenthal

Absent: Mr. Elvezio, with prior excuse

Mr. Hartman called the meeting to order at 7:33 p.m.

The Pledge of Allegiance was recited.

Mr. Emsig moved that the minutes of the regular board meeting of August 26, 2020, be approved as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Financial Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Treasurer's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the schedule of bills in the sums of \$2,463.30 and \$29,265.26 be paid as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the Director's Report be approved as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the following additional bills be paid as presented:

Employee benefits \$49,454.00
Director's Discretionary \$444.00
Payrolls: \$77,370.80
 \$95,442.02

Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved the following resolutions:

RESOLVED, By the Board of Trustees of the Commack Public Library that Retention and Disposition Schedule for New York State Local Government Records (LGS-1) issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

And it is FURTHER RESOLVED, that in accordance with ARTCLE 57-A:

- (a) Only those records will be disposed of that are described in retention and Disposition Schedule for New York State Government Records (LGS-1), after they have met the minimum retention periods described therein;
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal or historical value to merit retention beyond established legal minimum periods.

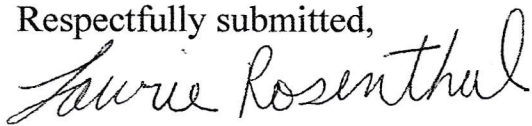
Mr. Gonzalez seconded. Carried unanimously.

Mr. Emsig moved that the retirement/resignation of Jan Sebastiano be accepted, effective October 18, 2020. Mr. Emsig seconded. Carried unanimously.

The date and time of the next regular board meeting is Tuesday, October 20, 2020 at 7:30 p.m.

Mr. Gonzalez moved to adjourn the meeting at 8:17 p.m. Mr. Emsig seconded. Carried unanimously.

Respectfully submitted,



Laurie Rosenthal