

Commack Public Library Board of Trustees
Minutes
September 17, 2014

Present: Mr. Elvezio, Mr. Emsig, Mr. Gonzalez, Mr. Hartman and Ms. Pastore

Absent: Mr. Fitzgerald, with prior excuse

Guest: Liz Caldararo, Commack Public Library staff member

Mr. Hartman called the meeting to order at 7:32 p.m.

The Pledge of Allegiance was recited.

Mr. Gonzalez moved that the minutes of the August 13, 2014 meeting and September 8, 2014 special meeting be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved to enter into executive session at 7:34 p.m. to discuss contract negotiations. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that the Board enter back into regular session at 7:38 p.m. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the Financial Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio moved that the Treasurer's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the schedule of bills in the sums of \$10,875.34 and \$36,974.10 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Director's report be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the following additional bills be paid as presented:

Employee Benefits: \$40,911.66
Directors Discretionary: \$833.34
Payrolls: \$69,613.16
 \$64,816.69
 \$68,847.73

Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the resignation of Brittany Singh, part-time page, be accepted, effective August 16, 2014. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that Dillon Grandinette be appointed as a part-time page at an hourly salary of \$8.00, effective August 21, 2014, filling the vacancy created by the resignation of Brittany Singh. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that Michael Cacioppo, part-time page be granted a leave of absence without pay effective August 18, 2014. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Commack Public Library continue to participate in Eastern Suffolk BOCES Employee Assistance Program at a cost of \$40.50 per employee for 2014-2015. Mr. Gonzalez seconded. Carried unanimously.

Mr. Elvezio moved that Laurie Pastore be authorized to attend Library Journal's Lead the Change on October 10, 2014, in Bellport, N.Y. at a cost not to exceed \$80.00 plus mileage. Mr. Gonzalez seconded. Carried unanimously.

Mr. Elvezio moved that Suzanne McGuire and Laurie Pastore be authorized to attend the 23rd Annual LILRC Conference Libraries and the Future on Friday October 24th in Farmingdale, N.Y. at a cost of \$110.00 each plus mileage. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the Board adopt a Home Depot Corporate purchasing card policy. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Director be authorized to obtain a corporate Lowes card to purchase materials for the Commack Public Library. Mr. Gonzalez seconded. Carried unanimously.

Mr. Elvezio moved that Laurie Pastore be authorized to hire a carpet cleaning service to clean the carpeting in the Library at a cost not to exceed \$2,800.00, after getting estimates from at least two companies. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that Janet Doktor be paid at an annual amount of \$6,000.00 for a period of three years serving as the outside treasurer of the Commack Public Library. Mr. Emsig seconded. Carried unanimously.

The next regular meeting is scheduled for Tuesday, October 21, 2014 at 7:30 p.m.

Mr. Emsig moved that the meeting be adjourned at 8:35 p.m. Mr. Elvezio seconded. Carried unanimously.

Respectfully submitted,

Laurie Pastore