

Commack Public Library Board of Trustees
Minutes
September 17, 2019

Present: Mr. Emsig, Mr. Fitzgerald, Mr. Hartman, Ms. Albano and Ms. Rosenthal

Absent: Mr. Elvezio, with prior excuse
Mr. Gonzalez, with prior excuse

Mr. Hartman called the meeting to order at 7:36 p.m.

The Pledge of Allegiance was recited.

Mr. Emsig moved that the minutes of the regular meeting of August 21, 2019 be approved as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the Financial Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the Treasurer's Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the schedule of bills in the sums of \$23,141.17 and \$46,678.14 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved the following additional bills be paid as presented:

Payrolls: \$64,031.79
 \$63,569.94
Employee Benefits: \$46,678.14

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the Director be authorized to sign an agreement with Dan Falasco to work with the Director at a cost not exceed \$3,000.00 to have our sanitary credits returned that are no longer needed and to have the ability to sell them to another entity. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the following obsolete equipment be disposed of properly:

Dell Optiplex 755
7T9H2G1
(2008)

Dell Optiplex 755
FT9H2G1
(2008)

Dell Optiplex 755
7V9H2G1
(2008)

Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Board of Trustees authorizes the Director to make application to the Suffolk County Civil Service Commission to promote Maureen Armstrong from office assistant to senior library clerk. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the Board of Trustees authorizes the Director to make application to the Suffolk County Civil Service Commission to promote Lisa Palmieri from library clerk (processing) to senior library clerk. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the board president be authorized to sign the side letter by and between the Commack Public Library Board of Trustees and United Public Service Employees Union after thorough review by legal counsel. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved the following resolution:

RESOLUTION DECLARING PUBLIC EMERGENCY PURSUANT TO §103(4) OF THE GENERAL MUNICIPAL LAW

WHEREAS, a heating unit of the Library has suddenly and unexpectedly stopped working and is in need of immediate replacement; and

WHEREAS, without replacement of this unit, the Library will have no heat on the lower level of the building (including Technical Processing), the upper level and part of the main level, including the reading area, offices and circulation desk; and

WHEREAS, it will take at least 8 weeks from the time the contractor (ultimately selected through the public bidding process) orders the replacement unit for it to be delivered to the Library; and

WHEREAS, the Library would be without heat during the late fall/early winter if it followed formal bidding requirements.

NOW, THEREFORE upon recommendation of the Director, it is hereby

RESOLVED, that pursuant to the provisions of §103(4) of the General Municipal Law of the State of New York, Commack Public Library does hereby find and determine that a public emergency exists arising out of this unforeseen event which adversely affects the safety and property of the Library and which requires immediate action and cannot await competitive bidding; and it is further

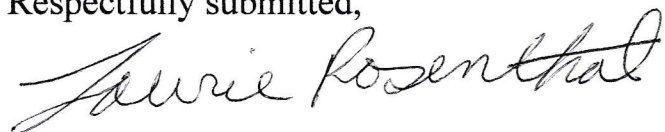
RESOLVED, that upon recommendation of the Director, made after consultation with the Library's legal counsel and architect, the Board of Trustees does authorize the awarding of contracts for the emergency replacement of the heating unit so that the work may commence expeditiously.

Mr. Emsig seconded. Carried unanimously.

The date and time of the next regular board meeting is Tuesday, October 15, 2019 at 7:30 p.m.

Mr. Fitzgerald moved to adjourn the meeting at 8:02 p.m. Mr. Emsig seconded. Carried unanimously.

Respectfully submitted,



Laurie Rosenthal