

Commack Public Library Board of Trustees
Minutes
September 19, 2012

Present: Mrs. Alexander, Mr. Emsig, Mr. Fitzgerald, Mr. Gonzalez,
Mr. Hartman and Mrs. Pastore

Guests: Ms. Caldararo, Commack Public Library staff member
Mr. James McCormick, patron

Mr. Hartman called the meeting to order at 7:35 P.M.

The Pledge of Allegiance was recited.

Mr. Emsig moved that public participation be taken out of order so that Mr. McCormick could speak earlier at the meeting. Mr. Fitzgerald seconded. Carried unanimously.

Mr. McCormick elaborated on his two written comments regarding the parking lot reconfiguration. Mrs. Pastore was asked by the Board to continue investigating this issue and report back to the Board.

Mr. Fitzgerald moved that the minutes of the regular meeting on August 15, 2012 be approved as presented. Mrs. Alexander seconded. Carried unanimously.

Mr. Gonzalez moved that the Financial Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that the Treasurer's Report be accepted as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that the schedule of bills in the sums of \$23,006.26 and \$65,852.80 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Director's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the following additional bills be paid as presented:

Payrolls: \$82,140.99
 \$73,611.33
 \$75,251.97
Employee Benefits: \$40,145.81
Capital Improvement Supplemental: \$1,652.50
Capital Improvement: \$3,900.00

Mr. Gonzalez seconded. Carried unanimously.

Mrs. Alexander moved that the retirement of Odile Montel, part-time page be accepted effective September 28, 2012. Mr. Gonzalez seconded. Carried unanimously.

Mrs. Alexander moved that the Director be authorized to have approximately 200 feet of parking lot curbing be replaced at a cost not to exceed \$10,000.00 after getting estimates from at least three companies. Mr. Emsig seconded. One abstention. Motion carried.

Mr. Fitzgerald moved that Joanne Albano be authorized to attend the 2012 New York Library Association Annual Conference November 7th through November 10th, 2012 in Saratoga Springs, N.Y. at a cost not to exceed \$203.00 for registration and salary for the four days she is in attendance at the conference. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Director be authorized to purchase one Apple Mac Mini Core i5 2.3 GHz with 3 year CDW-G Desktop Coverage at a cost not to exceed \$660.68. Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that that the Commack Public Library continues to participate in the Eastern Suffolk BOCES Employee Assistance Program at a cost of \$2,194.50 for 2012-2013. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that the following equipment that cannot be repaired be disposed of properly:

3 Dell LCD monitors
CN-0Y4413-72201-4B9-8CE2
CN-0Y4413-72872-533-693L

CN-0C5369-64180-4CG-5SPS

Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Director be authorized to hire a company at a cost not to exceed \$26,000.00 to remediate the flooding in the lower book stacks. The interior job includes but is not limited to: removing shelving, demolishing, removing and replacing 58 linear feet of drywall in the lower book stack area, installing a dust barrier, removing dry wall, replacing metal studding, waterproofing the interior foundation wall, priming, taping, spackling, and painting the new drywall, installing a vinyl cove base and reinstalling the metal shelving. The exterior job includes but is not limited to: excavating the area adjacent to the wall, installing a Bithuthene System 400, repointing mortar joints, and sealing block wall with Hydrozo-100 sealer. Mrs. Alexander seconded. One abstention. Motion carried.

The next regular meeting is scheduled for Wednesday, October 17, 2012 at 7:30 P.M.

Mr. Fitzgerald moved to enter into executive session to discuss a personnel issue. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Board reconvene into the regular meeting at 8:59 p.m. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the meeting be adjourned. Mr. Gonzalez seconded. Carried unanimously.

The meeting adjourned at 9:05 p.m.

Respectfully submitted,

Laurie Pastore

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