

Commack Public Library Board of Trustees Minutes September 19, 2013

Present: Mr. Elvezio, Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman, and Ms. Pastore, Mr. Emsig arrived 7:33 p.m

Guests: Ms. Caldararo, Commack Public Library staff member
Ms. McFall, Commack Public Library staff member

Mr. Hartman called the meeting to order at 7:31 P.M.

The Pledge of Allegiance was recited.

Mr. Emsig arrived.

Mr. Emsig moved that the minutes of the August 14, 2013 meeting, approved as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director's Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved the following additional bills be paid as presented:

Capital Improvement: \$1,975.10
Director's Discretionary: \$416.67
Employee Benefits: \$38,361.73
Payrolls: \$74,146.11
 \$69,792.87
 \$67,344.13

Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the resignation of Victoria Fetzer, part-time page be accepted effective September 19, 2013. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that Caitlyn Ruggero be appointed as a page, part-time effective September 12, 2013 at an hourly rate of \$7.25 filling the vacancy created by the resignation of Danielle Tedesco. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that the Commack Public Library continue to participate in the Eastern Suffolk BOCES Employee Assistance Program at a cost of \$1,975.00 for 2013-2014. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Elvezio moved that Joanne Kelleher be reimbursed \$70.00 for Bookfest 2013 that she will attend on October 19, 2013 in New York City. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that Theresa McFall be authorized to attend the GFOA New York State Regional Conference on October 8, 2013 in Hauppauge, N.Y. at a cost not to exceed \$85.00 plus mileage. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Director be authorized to hire contractor Elmer L. Hen, Inc. at a cost not to exceed \$13,959.00 after evaluating three bids for the modification of the bookkeeping office and upon recommendation of architect Christopher Sepp. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that Elizabeth Caldararo be paid at an annual salary of \$88,611.00, effective July 1, 2013. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that Demian Meyer, network and systems technician, be paid at an annual salary of \$91,990.00, effective July 1, 2013. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez left the meeting.

Mr. Fitzgerald moved that the Financial Report be accepted as presented. Mr. Emsig seconded. Motion Carried.

Mr. Emsig moved that the Treasurer's Report be accepted as presented. Mr. Elvezio seconded. Motion carried.

Mr. Emsig moved that the schedule of bills in the sums of \$12,950.47 and \$42,133.99 be paid as presented. Mr. Elvezio seconded. Motion carried.

Mr. Emsig moved the meeting be adjourned. Mr. Elvezio seconded. Motion carried.

Mr. Hartman adjourned the meeting adjourned at 8:23 p.m.

Respectfully submitted,

Laurie Pastore