

**Commack Public Library Board of Trustees
Minutes
September 1, 2021**

Present: Ms. Albano, Mr. Emsig, Mr. Fitzgerald, Mr. Gonzalez (via telephone, did not vote), Mr. Hartman and Ms. Rosenthal

Absent: Mr. Elvezio, with prior excuse

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mr. Emsig moved that the minutes of the Reorganization Meeting held on July 13, 2021 and the Regular Meeting held on July 13, 2021 be approved as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board enter into executive session at 7:33 p.m. to discuss Collective Bargaining negotiations pursuant to Article 14 of the Civil Services Law and for matters leading to the appointment and promotion of particular people. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Board re-enter into regular session at 7:53 p.m. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Financial Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Treasurer's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the schedule of bills in the sums of \$26,867.16 and \$105,286.21 be paid as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director's Report be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the following additional bills be paid as presented:

Employee Benefits: \$59,791.42

Capital Fund: \$4,539.00

Payrolls: \$113,297.44

\$62,538.50

\$74,610.10

Directors Discretionary: \$3,022.59

Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director be authorized to proceed with the retrofitting of the water fountain at a cost not to exceed \$4,467.60. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director be authorized to proceed with the restriping of the Library parking lot after obtaining at least three estimates per the Commack Public Library procurement policy. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that Beatty, Harvey, Coco be hired for design development for library building miscellaneous improvements at a cost not to exceed \$10,000.00. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the Commack Public Library continue to offer the Employee Assistance Program through Eastern Suffolk BOCES at a cost not to exceed \$42.50 per employee annually. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the resignation of Susan Roberts, part-time library clerk be accepted, effective August 1, 2021. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Jennifer Giuffrida be promoted from part-time page to part-time clerk at an hourly salary of \$17.33, effective August 28, 2021, filling the vacancy created by the resignation of Susan Roberts. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Ann Zaffarese be appointed to position of page at an hourly salary of \$14.00, effective September 16, 2021, filling the vacancy created by the promotion of Jennifer Giuffrida. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that Justine Rivera be appointed to the position of full-time Young Adult librarian at an annual salary of \$54,000.00, effective August 19, 2021, filling the vacancy created by the resignation of Michelle Lembo. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that Rachel Lupinacci be appointed to part-time children's librarian (currently a substitute librarian) at an hourly wage of \$29.67, effective October 1, 2021. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Dianne Lucchesse, part-time account clerk, be paid at an hourly wage of \$24.28 per hour, effective July 1, 2021. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Demian Meyer, Network and Systems Technician be paid at an annual salary of \$115,213.20, effective July 1, 2021. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Heather Planteny, Commack Public Library Accountant, be paid at an annual salary of \$70,821.41, effective July 1, 2021. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that Joanne Albano, Assistant Director be paid at an annual salary of \$102,535.16, effective July 1, 2021. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that Laurie Rosenthal, Library Director, be paid at an annual salary of \$169,735.12, effective July 1, 2021. Mr. Emsig seconded. Carried unanimously.

The date and time of the next regular meeting is Tuesday, September 21, 2021 at 7:30 p.m.

Mr. Fitzgerald moved to adjourn the meeting at 8:35 p.m. Mr. Emsig seconded.
Carried unanimously.

Respectfully submitted,

Joanne Albano