

**Commack Public Library Board of Trustees
Minutes
September 20, 2016**

Present: Mr. Elvezio, Mr. Emsig, Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman and Ms. Rosenthal

Guests: Ms. Caldararo, Commack Public Library staff member
Mr. Meyer, Commack Public Library staff member
Mr. Sepp, Beatty, Harvey, Coco Architects LLP
Mr. Amoruso, SCC Construction Management
Mr. Falasco, Consulting Engineer

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mr. Emsig moved that the minutes of the regular meeting of August 15, 2016 and the special meeting of August 31, 2016 be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the Financial Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Treasurer's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the schedule of bills in the sums of \$12,967.01 and \$103,037.92 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved the presentation by Al Coster with Baldessari & Coster LLP be taken out of order. Mr. Elvezio seconded. Carried unanimously.

Christopher Sepp with Beatty, Harvey, Coco Architects LLP and Nick Amoruso with SCC Construction Management Group presented a lengthy update on the

renovation. Mr. Falasco also contributed to the update regarding issues related to the renovation.

Mr. Gonzalez moved that the Director's Report be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the following additional bills be paid as presented:

Employee benefits	\$44,812.52
Capital Improvement	\$38,432.89
Payrolls	\$62,920.17
	\$67,619.79
	\$67,765.62

Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that Joanne Kelleher be authorized to attend Bookfest @ Bank Street on October 22, 2016 in N.Y., N.Y. at a cost not to exceed \$80.00 plus transportation. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that Theresa McFall be authorized to attend the GFOA seminar on October 5, 2016 in Woodbury, N.Y. at a cost not to exceed \$90.00 plus mileage. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that Curt Smith be appointed to Custodial Worker II, effective September 8, 2016 at an annual salary of \$40,275.00. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved the following resolution:

WHEREAS, COMMACK PUBLIC LIBRARY BOARD OF TRUSTEES has made an application to the Town of Huntington Building Department for approval of the Building Permit RENOVATIONS TO THE COMMACK PUBLIC LIBRARY for the property located at 18 Hauppauge Road, Commack, SCTM# 0400-251-1-13.4 & 14.1; and

WHEREAS, LAURIE ROSENTHAL as DIRECTOR of COMMACK PUBLIC LIBRARY is authorized to sign any and all documents related to this application, required by the Town of Huntington Building Department; now therefore be it

RESOLVED, that LAURIE ROSENTHAL by so executing said documents, binds COMMACK PUBLIC LIBRARY and represents the accuracy of the contents on behalf of the corporation.

Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved the following resolution:

RESOLVED, that the Commack Public Library Board of Trustees does hereby declare the equipment, furniture and other items of property on the attached list to be obsolete and surplus, and that the items may be discarded or sold at the highest salvage value.

Tables
Chairs
File cabinets
Book shelves
Fans
Desk accessories
Desks
Clocks
Bulletin boards
Sign holders
Signs
Puzzles
Toys
Games
Books
Computer software
Compact discs
DVDS
Books on CD
Book carts
Binders
Book ends
Stationary supplies
Vases
Refrigerator
Lamps
Audiovisual equipment

Bricks
China
Silverware
Paper
Couches
Carpeting
Light bulbs
Miscellaneous supplies

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that the Director be authorized to purchase children's shelving (22.5 units) from the Port Washington Public Library at a cost not to exceed \$2,000.00. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved to accept the independent auditor's comprehensive report for 2016 as presented. Mr. Fitzgerald seconded. Carried unanimously.

The date and time of next special meeting is Wednesday, September 28, 2016 at 7:30 p.m.

The date and time of next regular meeting is Wednesday, October 19, 2016 at 7:30 p.m.

Mr. Elvezio moved to adjourn the meeting at 9:10 p.m. Mr. Fitzgerald seconded. Carried unanimously.

Respectfully submitted,

Laurie Rosenthal
Director