

**Commack Public Library Board of Trustees  
Minutes  
September 21, 2021**

Present: Ms. Albano, Mr. Elvezio (Virtual), Mr. Emsig (Virtual), Mr. Fitzgerald, Mr. Hartman and Ms. Rosenthal

Absent: Mr. Gonzalez, with prior excuse

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mr. Fitzgerald moved that the minutes of the Regular Meeting held on September 1, 2021 be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board enter into executive session at 7:33 p.m. to discuss the employment history of a particular person. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board re-enter into regular session at 7:38 p.m. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Financial Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that the Treasurer's Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the schedule of bills in the sums of \$2,291.53 and \$43,571.04 be paid as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director's Report be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the following additional bills be paid as presented:

Employee Benefits: \$49,059.26  
Directors Discretionary: \$545.00  
Payroll 1: \$61,790.44  
Payroll 2: \$67,174.30

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that Jonathan Patron be granted a leave of absence without pay for the period September 9, 2021 through October 9, 2021. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that Gracine Gandolfi be added to the substitute circulation clerk list at an hourly salary of \$14.00, effective September 22, 2021. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that Lauren Nill be added to the substitute circulation clerk list at an hourly salary of \$14.00, effective September 22, 2021. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Jack Volpe be appointed to the position of part-time guard at an hourly rate of \$25.00 per hour, effective September 22, 2021. Mr. Emsig seconded. Carried unanimously.

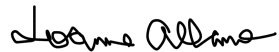
Mr. Fitzgerald moved that the resignation of Susan Roberts, part-time library clerk be accepted, effective August 1, 2021. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Director's Discretionary Fund be replenished from the General Fund in the amount of \$3,567.54 to bring the Director's Discretionary Fund back up to \$5,000.00 due to unforeseen circumstances that resulted in the August 2021 board meeting being held September 1, 2021 and certain bills having to be paid by the Director's Discretionary Fund to avoid late fees. Mr. Fitzgerald seconded. Carried unanimously.

The date and time of the next regular meeting is Tuesday, October 19, 2021 at 7:30 p.m.

Mr. Emsig moved to adjourn the meeting at 7:53 p.m. Mr. Elvezio seconded. Carried unanimously.

Respectfully submitted,



Joanne Albano

*Due to Legislation signed by Governor Hochul, dated September 2, 2021: (S. 50001/A. 40001) extends virtual access to public meetings under New York State's Open Meetings Law, which allows New Yorkers to virtually participate in local government meetings during the COVID-19 pandemic through January 15, 2022. Board members are permitted to attend meetings virtually and have all voting rights.*