

**Commack Public Library Board of Trustees
Reorganization Meeting Unapproved Minutes
July 10, 2024**

Present: Ms. Albano, Mr. Elvezio, Mr. Gonzalez, Mr. Hartman,
Ms. Kugler-Bode, Ms. Rosenthal and Mrs. Zafonte

Guest: Ms. Mara Harvey, Esq

Mr. Hartman called the meeting to order at 7:31 p.m.

The Pledge of Allegiance was recited.

Mr. Hartman nominated Mr. Elvezio for the seat of President of the Board of Trustees.

Mr. Gonzalez moved that Dominick Elvezio be appointed as President of the Board of Trustees. Ms. Kugler-Bode seconded. Carried unanimously.

The Oath of Office was administered to Mr. Elvezio.

Mr. Elvezio assumed the role of President.

Mr. Hartman nominated Ms. Kugler-Bode for the seat of Vice President of the Board of Trustees.

Mrs. Zafonte moved that Rona I. Kugler-Bode be appointed as Vice President of the Board of Trustees. Mr. Gonzalez seconded. Carried unanimously.

The Oath of Office was administered to Ms. Kugler-Bode.

Ms. Kugler-Bode nominated Mr. Hartman for the seat of Finance Officer of the Board of Trustees.

Mr. Gonzalez moved that Steven Hartman be appointed as Finance Officer of the Board of Trustees. Mrs. Zafonte seconded. Carried unanimously.

The Oath of Office was administered to Mr. Hartman.

Ms. Kugler Bode moved that Joanne Albano be reappointed to the position of recording secretary for the fiscal year 2024-2025. Mr. Gonzalez seconded. Carried unanimously.

Mr. Hartman moved that the Directors Discretionary Fund be set at \$5,000.00 for the fiscal year 2024-2025. Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Gonzalez moved that \$2,798.90 be transferred from the General Fund to the Director's Discretionary Fund to equal the amount of \$5,000.00 as established at the reorganization meeting. Mrs. Zafonte seconded. Carried unanimously.

Mr. Gonzalez moved that the Director's expenses for local conferences and related professional expenses be set at \$500.00 for the fiscal year 2024-2025. Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Hartman moved that the Assistant Director's expenses for local conferences and related professional expenses be set at \$500.00 for the fiscal year 2024-2025. Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Gonzalez moved that for fiscal year 2024-2025 that the *Long Islander* and the *Commack News*, are designated as the newspapers in which legal notices pertaining to the Library's budget vote and trustee election will appear and for all other required legal notices. Mrs. Zafonte seconded. Carried unanimously.

Mr. Gonzalez moved that Robert Cohen, Esq. and Mara Harvey, Esq. of Bond, Schoeneck and King be reappointed as general counsel for the fiscal year 2024-2025 at a monthly retainer of \$412.00. Mr. Hartman seconded. Carried unanimously.

Ms. Kugler-Bode moved that Bond, Schoeneck and King be reappointed as labor counsel per the contract dated November 22, 2022 through December 31, 2025. Mr. Hartman seconded. Carried unanimously.

Mrs. Zafonte moved that the following banks be designated as the official depositor banks for the funds of the Commack Public Library during fiscal year 2024-2025:

Chase and T.D. Bank

Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Gonzalez moved that the following Petty Cash Fund be established for the Commack Public Library for fiscal year 2024-2025:

Petty Cash Fund in the amount of \$500.00.

Mr. Hartman seconded. Carried unanimously.

Mrs. Zafonte moved that Annmarie Donohue continue as outside treasurer at an annual amount of \$6,500.00 per year for a period of three years from October 1, 2022 through September 30, 2025 as per the motion dated August 16, 2022. Mr. Hartman seconded. Carried unanimously.

The date and time of the next regular meeting is Wednesday, July 10, 2024 immediately following this reorganization meeting.

Mr. Gonzalez moved to adjourn the meeting at 7:45 p.m. Mr. Hartman seconded. Carried unanimously.

Respectfully submitted,

Joanne Albano