

**Commack Public Library Board of Trustees**  
**Reorganization Meeting Minutes**  
**July 13, 2021**

Present: Mr. Emsig, Mr. Fitzgerald, Mr. Hartman, Ms. Albano and Ms. Rosenthal

Absent: Mr. Elvezio, with prior excuse  
Mr. Gonzalez, with prior excuse

Mr. Hartman called the meeting to order at 7:34 p.m.

The Pledge of Allegiance was recited.

Mr. Emsig took the Oath of Office.

Mr. Fitzgerald moved the following slate of officers:

President: Steven Hartman  
Vice President: Mark Fitzgerald  
Finance Officer: Vincent Gonzalez

Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that Joanne Albano be appointed to the position of recording secretary for the fiscal year 2021-2022. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Directors Discretionary Fund be set at \$5,000.00 for fiscal year 2021-2022. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that \$3,764.73 be transferred from the General Fund to the Director's Discretionary Fund to equal the amount of \$5,000.00 as established at the reorganization meeting. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director's expenses for local conferences and related professional expenses be set at \$1,000.00 for the fiscal year 2021-2022. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that for fiscal year 2021-2022 that the *Long Islander* and the *Commack News*, are designated as the newspapers in which legal notices pertaining to the Library's budget vote and trustee election will appear and for all other required legal notices. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Robert Cohen, Esq. of Lamb and Barnosky be reappointed as general counsel for the fiscal year 2021-2022 at a monthly retainer of \$412.00. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that Robert Cohen, Esq. of Lamb and Barnosky be reappointed as labor counsel per the contract dated January 6, 2020 for the fiscal year 2021-2022. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that Annmarie Donohue continue as outside treasurer at an annual amount of \$6,000.00 per year for a period of three years from October 1, 2019 through September 30, 2022 as per the motion dated August 21, 2019. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the following banks be designated as the official depositor banks for the funds of the Commack Public Library during fiscal year 2021-2022:

Chase and TD Bank

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the following Petty Cash Fund be established for the Commack Public Library for fiscal year 2021-2022:

Petty Cash Fund in the amount of \$300.00.

Mr. Emsig seconded. Carried unanimously.

The date and time of the next regular meetings are Tuesday, July 13, 2021 immediately following this reorganization meeting and Tuesday, August 17, 2021 at 7:30 p.m.

Mr. Fitzgerald moved to adjourn the meeting at 7:41 p.m. Mr. Emsig seconded. Carried unanimously.

Respectfully submitted,

Joanne Albano