

Commack Public Library Board of Trustees
Unapproved Minutes
March 16, 2026

Present: Ms. Albano, Mr. Elvezio, Mr. Gonzalez, Mrs. Handler, Mr. Holtzer, Mrs. Zafonte

Absent: Ms. Kugler-Bode with prior excuse

Guest: Ms. Mara Harvey, Esq.

Mr. Elvezio called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mrs. Zafonte moved that the minutes of the regular meeting held on February 19, 2026 be approved as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Holtzer moved that the Board enter into executive session at 7:30 p.m. to discuss Collective Bargaining negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law). Mrs. Zafonte seconded. Carried unanimously.

Mr. Gonzalez moved that the Board return to regular session at 8:57 p.m. Mrs. Zafonte seconded. Carried unanimously.

Mr. Gonzalez moved that the Financial Report be accepted as presented. Mr. Holtzer seconded. Carried unanimously.

Mr. Holtzer moved that the Treasurer's Report be accepted as presented. Mrs. Zafonte seconded. Carried unanimously.

Mr. Gonzalez moved that the schedule of bills in the sums of \$3,089.45 and \$63,512.61 be paid as presented. Mrs. Zafonte seconded. Carried unanimously.

Mr. Gonzalez moved that the Administrator's Report be approved as presented. Mrs. Zafonte seconded. Carried unanimously.

Mr. Holtzer moved the following additional bills be paid as presented:

Accounts Payable \$62,359.35
Accounts Payable ACH \$1,153.26
Capital Fund \$38,213.74
Payroll \$73,999.56
Employee Benefits \$74,698.76
Director's Discretionary \$613.46
Supplemental \$3,089.45

Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the Director be authorized to hire a landscaping company to provide landscaping at the Commack Public Library at a cost not to exceed \$10,125.00 per year, after soliciting a minimum of three quotes in accordance with the library's procurement policy. Landscaping includes:

Weekly property maintenance (mowing, edging and blowing parking lot and walkways)

April-November

Fall lawn repair-September

Fall clean-up-December

Lawn fertilization program (6 treatment)

Trimming and hedging (both sides of hedge along property line)-June and September

Planting bed maintenance/weed control

Spring clean-up-March/April

Brown and black mulch application (mulch applied 2 inches thick)

Spot spraying weeds on lawn on as needed basis @ \$15.00 a gallon

Mrs. Zafonte seconded. Carried unanimously.

Mrs. Zafonte moved that the offer made to Rhianna Grimaldi for the position of Part-Time Librarian Trainee in the Youth Services Department on January 29, 2026 be rescinded for not meeting civil service qualifications. Mr. Holtzer seconded. Carried unanimously.

Mrs. Zafonte moved the following motion:

BE IT RESOLVED, the Board of Trustees hereby revises its designation of official depositories for the funds of the Commack Public Library for fiscal year 2025–

2026, replacing Chase Bank with ConnectOne Bank and TD Bank. Mr. Gonzalez seconded. Carried unanimously.

The date and time of the next regular meeting is Monday, April 20 at 7:30 p.m.

The date and time of the next special meeting – Budget Information Meeting on Tuesday, March 31 at 7:30 p.m.

Mr. Gonzalez moved to adjourn the meeting at 9:24 p.m. Mrs. Zafonte seconded. Carried unanimously.

Respectfully submitted,

Jennifer Handler

DRAFT