

Commack Public Library Board of Trustees
Unapproved Minutes
August 17, 2026

Present: Ms. Albano, Mr. Hartman, Ms. Kugler-Bode, Mrs. Zafonte, Mr. Gonzalez joined via phone at 7:28 p.m.

Ms. Kugler-Bode called the meeting to order at 6:38 p.m.

The Pledge of Allegiance was recited.

Mr. Hartman moved that the minutes of the Reorganization meeting held on July 15, 2026 be approved as presented. Mrs. Zafonte seconded. Carried unanimously.

Mr. Hartman moved that the minutes of the regular meeting held on July 15, 2026 be approved as presented. Mrs. Zafonte seconded. Carried unanimously.

Mr. Hartman moved that the Financial Report be accepted as presented. Mrs. Zafonte seconded. Carried unanimously.

Mrs. Zafonte moved that the Treasurer's Report be accepted as presented. Mr. Hartman seconded. Carried unanimously.

Mr. Hartman moved that the schedule of bills in the sums of \$20,940.10 and \$48,975.58 be paid as presented. Mrs. Zafonte seconded. Carried unanimously.

Mrs. Zafonte moved that the Director's Report be approved as presented. Mr. Hartman seconded. Carried unanimously.

Mr. Hartman moved the following additional bills be paid as presented:

Accounts Payable \$46,360.91
Accounts Payable ACH \$2,614.67
Capital Fund \$11,655.17
Directors Discretionary \$17.00
Supplemental \$20,940.10
Employee Benefits \$81,424.27
Payroll #1 \$65,970.66

Payroll #2 \$64,371.51

Mrs. Zafonte seconded. Carried unanimously.

Mr. Hartman moved that Olivia Weiss be appointed to the position of part-time Librarian I in the Reference Department at an hourly rate of \$30.49, effective September 1, 2026. Mrs. Zafonte seconded. Carried unanimously.

Mrs. Zafonte moved that the Director be authorized to hire Irwin Contracting Inc. for the outdoor soffit repair at a cost not to exceed \$5,400 after receiving quotes from three other companies. Mr. Hartman seconded. Carried unanimously.

Mr. Hartman moved that the Director be authorized to sign the contract with Mission Telecom for the service and sd cards for 23 mobile hot spot units at a cost not to exceed \$1,932.00 for the services dates of 10/1/2026-9/30/2027. Mrs. Zafonte seconded. Carried unanimously.

Mrs. Zafonte moved that the Commack Public Library participate in the Eastern Suffolk BOCES EAP program for the 2026-2027 fiscal year at a cost of \$45.00 per employee. Mr. Hartman seconded. Carried unanimously.

Mr. Hartman moved that Joanne Albano, Michelle Rorke and Ocaria DiMango be authorized to attend the LILRC Annual Conference on Friday, October 16, 2026 in Bethpage, at a cost of \$125.00 per employee plus mileage. Mrs. Zafonte seconded. Carried unanimously.

The Board conducted the first reading of the proposed Proctoring Policy. Trustees reviewed the draft and provided feedback. No action was taken. The policy will move to a second reading at the next scheduled meeting unless waived by a unanimous vote of all trustees.

The date and time of the next regular meeting is Tuesday, September 22, 2026 at 7:30 p.m.

Mr. Hartman moved that the Board enter into executive session at 7:26 p.m. to discuss Collective Bargaining negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law). Mrs. Zafonte seconded. Carried unanimously.

Mrs. Zafonte moved that the Board return to regular session at 7:48 p.m. Mr. Hartman seconded. Carried unanimously.

Mr. Hartman moved to adjourn the meeting at 7:49 p.m. Mrs. Zafonte seconded.
Carried unanimously.

Respectfully submitted,

Jennifer Handler

DRAFT